

# **CITY OF MANCHESTER**

**HUMAN RESOURCES DEPARTMENT**

**ONE CITY HALL PLAZA**

**MANCHESTER, NH 03101**

**TEL: 603-624-6543 (VOICE/TTY)**

**FAX: 603-628-6065**

**WEB SITE: [www.ManchesterNH.gov](http://www.ManchesterNH.gov)**



## **CUSTODIAL SERVICES SUPERVISOR**

---

(Announcement No. R-003-07)

Grade 17

Starting Salary: \$36,993.73 per year – plus extensive benefits package

Exempt

### **THE JOB:**

Manages and supervises the custodial cleaning function for schools and municipal buildings. Prioritizes jobs and distributes assignments; inspects all completed work; trains staff in job duties; assures maintenance of supplies and equipment used in custodial operations; and assures physical support to custodial staff in completion of their duties. Performs related duties.

### **MINIMUM**

### **QUALIFICATIONS:**

High School graduate or GED and 6 years experience in custodial operations, including 2 years of considerable supervisory experience.

**NOTE: Offer of hire conditional on candidate's ability to complete essential job functions, with or without accommodations, as determined by medical exam. A background check is required.**

### **APPLICATION**

### **PROCEDURES:**

Although submission of a resume is optional, candidates must complete a City of Manchester Employment Application, available at above address.

### **OPENING DATE:**

Weds., Jan. 3, 2007

### **CLOSING DATE:**

Weds. Jan. 17, 2007 or until  
satisfactorily filled.

### **OFFICE HOURS:**

Office Hours: Monday through Friday, 8:00 AM to 5:00 PM

**The City of Manchester is an Equal Employment Opportunity Employer**

**\*\*\*PLEASE POST\*\*\***